

**DOUNBY SURGERY**  
**Patient Participation Group (PPG) Meeting**  
**Tuesday 30<sup>th</sup> March 2021**

**Present:** Lorraine Flett  
Lynn Runciman  
Annabel Eltome  
Christine Northage  
Dr Huw Thomas  
Hilary Morrell  
Erlend Nicolson

**Apologies:** Pat Shields

**1. Welcome**

Dr Huw Thomas welcomed everyone to the Zoom meeting. He apologised for not reaching out to the group during the past 12 months.

**2. Matters Arising**

Not discussed as many of the issues are no longer relevant

**3. Practice Update**

- GP appointments remain predominantly telephone appointments. The practice provides urgent appointments which can be booked on the day and also routine appointments which can be booked further ahead. If a patient needs to be examined a face to face appointment will be arranged after discussion with a GP.
- The practice is using a link on the website to 'Online Consult' to offer patients an online asthma review. The details submitted are reviewed by a clinician and patients are invited in if required.
- In December, our receptionist Sheila Wylie retired. This post is currently being covered on a temporary basis by Maggie Nicolson; the practice will advertise this soon.
- Helen Clouston recently joined the Practice Nurse team, Karen Leask plans to leave in the summer.
- Dr Rebekah Palmer will return from maternity leave at the beginning of April. She will now be a partner rather than a salaried GP.
- Kathryn Clare has returned to work at the surgery to help with phlebotomy appointments
- Dr Shen Gills is a trainee GP and will be at the practice until November. We also have a medical student, Matthew Maerz, he will be

at the surgery until the end of June. He is part of a new graduate entry medical programme – ScotGEM.

- The phototherapy service is continuing and 3 home phototherapy units are available for patients that find it difficult to attend the practice. This service is available to all patients in Orkney.

#### **4. Patient Fund purchase**

Information had been circulated to group members prior to the meeting about an item that the practice team would like to purchase using the patient fund.

<https://www.mediuk.co.uk/products/highlights/mesi-abpi-md>

Following discussion, the purchase of this item was approved by the group.

#### **5. PPG group members**

The group discussed ways to attract new members, particularly members that could represent the views of younger people in the community.

#### **6. Date and time of next meeting**

The next meeting will be held on Tuesday 25<sup>th</sup> of May at 11.30am.